

*The mission of GMCW is to entertain through excellent musical performance,  
to affirm the place of Gay people in society, and to educate about the Gay experience.*



**Federal City Performing Arts Association  
Board of Directors Regular Board Meeting  
Minutes– Sunday, August 3, 2008**

**Present:** Stephen Bennett, John Benton, Russ Capps, Suzette Derrevere, Jack Gerard, Paula Gibson, Rob Hall, Steve Herman, Michael Hill, Eric James, Steve Katsurinis, Greg Kubiak, Jerry Lee, Tom Munteer, John O'Brien, Dan Patton, Todd Paul, Paul Pompeo, Shannon Rozner, Robert Winter, Mark Young

**Absent:** Howland Hartley (Hall has proxy)

**Staff:** Robert Johnson, Jeff Buhrman, Brad Ward

Call to Order

Chairman Kubiak called the meeting to order at 9:30 a.m.

Welcome to New Board Members

Chairman Kubiak, as the first order of business, welcomed new Board members, Mark Young, Paula Gibson, John Benton and Tom Munteer.

Slate of Officers for 2008-2009 Season

Hall, Chair of the Governance Committee presented the slate of officers for the season:

Chair: Michael Hill

Vice Chair: Stephen Bennett

Treasurer: Jerry Lee

Secretary: Steve Herman

**MOTION: Hall moved that the slate of officers be approved as submitted. Pompeo seconded. The motion was passed unanimously.**

Appreciation

Kubiak congratulated Hill as incoming Chair. Hill requested that the minutes reflect the Board's collective gratitude to Kubiak for the tremendous job he has done as Chair for the past two seasons.

Rotation of Officers - By-Law Discussion - Proposed Amendment

Hall raised the issue of the term of office for the four officers. Currently, Article V.2. of

the By-Laws states that: "The term of office for an officer of the Board of Directors shall be two years. Officers shall serve staggered terms so that two new officers are elected each year to maintain stability and continuity." Hall stated that members of the Governance Committee believe that this system has not worked as intended, and recommends that a change to the By-Laws to make all terms for officers as one year be presented to the full membership for a vote. This excludes the current Treasurer, whose term was renewed under the former set of By-laws.

**MOTION: Hall moved that the full membership be asked to approve an amendment to Article V of the By-Laws to reflect that all officer positions will be filled for a one-year term. Pompeo seconded. The motion was passed unanimously.**

#### Consent Agenda

The Consent Agenda consisted of the following: Minutes of the May 19, 2008 Board meeting; President's Report; Artistic Director's Report; Executive Director's Report; Current Chair's Report.

**MOTION: Winter moved that the documents constituting the Consent Agenda be approved as submitted. Hall seconded. The motion was passed unanimously.**

#### Treasurer's Report

Lee went over the June report and numbers. Based upon information through June and projections for the final two months of the fiscal year, Lee projects a contribution to net assets for the year to be \$4,400 before reserve. This is, however, predicated on the receipt of both individual and corporate pledges prior to the close of the fiscal year on August 31.

**MOTION: Katsurinis moved to accept the Treasurer's report. Paul seconded. The motion was passed unanimously.**

#### Fiscal 2009 Budget

Lee noted in his introductory remarks that many people had participated in the formulation of the budget, and the experience was excellent. He noted for the record that this was the best he has ever worked on.

Lee provided the following key points/recommendations:

- The bottom line for the year shows an "after reserve" contribution to net assets of \$1,044.91.
- Draft budget reflects a growth of 4% over Fiscal Year 2008, a smaller growth than in the previously three years.
- An increase of 2% is projected for ticket sales.
- For Spring Affair, we need a greater level of granularity for the budget, comparable to how concerts are treated.

**MOTION: Hall moved that the Fiscal 2009 budget be approved as submitted. Paul seconded. The motion was passed unanimously.**

#### Staff Realignment

Hill described a realignment to the reporting structure in the Chorus Office. The Director of Marketing and Communications now reports to the Artistic Director. Previously this position has reported to the Executive Director. The Business Manager will continue to report to the Executive Director. Hill stated that this realignment will allow the Executive Director additional time to concentrate on fundraising.

#### Approval of Committee Chairs

Hill asked the Board to approve the following appointments:

- Development - Russ Capps
- Communications and Marketing - Dan Patton
- Finance - Jerry Lee
- Governance - Rob Hall
- Personnel - Steve Katsurinis

**MOTION: Paul moved that the Committee Chairs be approved as presented. Gerard seconded. The motion was passed unanimously.**

#### Other Business

- Buhrman thanked John O'Brien for his willingness to serve a second term as Chorus President.
- Patton stated that the Newsletter is now available on the Chorus website.
- Kubiak noted a complete turnover of staff in the past fourteen months, and commends the Board and Chorus leadership for how well things have functioned despite this turnover.
- Hill thanked the staff for putting the Retreat weekend together, and the two Executive Committee members, Steve Katsurinis and Greg Kubiak who are leaving the EC.

#### Adjournment

**MOTION: Paul moved that the meeting be adjourned. Winter seconded. The motion was passed unanimously, and the meeting was adjourned at 11:20 a.m.**